

Klinische Pädiatrie · Instructions for Authors

The journal *Klinische Pädiatrie* is published 7 times per year and features contributions from clinical research and clinical practice in English and German. The editors reserve the right to select contributions from those submitted, and to change or cut details after referral to the leading author. Submitted manuscripts must definitely not have been submitted or published elsewhere. Acceptance of a manuscript by the editors authorizes the publishers to exercise all the pertaining copyright rights of publication and use.

I. Submission of Manuscripts

Manuscripts are submitted exclusively online via http://mc.manuscriptcentral.com/klin_padiatr or via the link to http://www.thieme.de/klin_padiatr. **It is not possible to submit manuscripts by mail or e-mail.**

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3. You will get to the “Author Center Dashboard”, where you click on the star symbol for manuscript submission.
4. Follow steps 1–7 until completion of manuscript submission. Main document (MS Word file), tables (MS Word files) and Illustrations (*.tif or *.jpg) are uploaded as single files. (Note: You may interrupt the online submission any time and continue at a later date).
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II. How to Organize the Manuscript

a) Categories of articles accepted for review:

- ▶ **Review Article**
- ▶ **Original Article**
- ▶ **Case Report:** Generally, case reports should be submitted for the sections “Short Communication” and “Pictorial Essay” in the respective manuscript forms as described for these sections. An exception is made for case reports that show molecular findings and which fulfil the requirement of a “proof of principle”: these manuscripts may be submitted in form and size of an original article.
- ▶ **Pictorial Essay:** Concise and brief report on a spectacular individual case with conspicuous findings and an informative conclusion as a “message”.

- ▶ **Diagnostic and treatment recommendation:** Summaries of guidelines as well as consensus reports.
- ▶ **Short Communication:** Any kind of case report without a large number of images. Also included in this section are presentations of networks, central facilities (above all within pediatrics and youth medicine), as well as interfaces with other faculties.
- ▶ **Letter to the Editor.**

b) Language of publication

Manuscripts are submitted in German or preferred in English. German language manuscripts must follow the new German rules of orthography as laid down in “Duden”. Orthography must also conform with the Paris Nomina Anatomica (PNA).

c) Conflict of Interest

In case of a possible conflict of interest authors are asked during online submission to provide specific information.

d) Contributor’s Statement

Each author must have substantially contributed to the work to take responsibility for appropriate portions of the manuscript. All submissions must therefore contain a statement on the contribution of the individual authors that has to be inserted into a special field during online submission.

e) General notes on manuscript preparation

Due to the anonymous peer review the main document and the illustrations should not have the names of authors and universities or institutions. When submitting your manuscripts online, please omit authors’ names and institutions (sources) of origin. These data are entered separately during online submission. Multiple authorships are accepted. All affiliations in **English** language.

Please do not include tables and illustrations within the text! The main document (MS Word file), tables and illustrations are uploaded as separate files during online submission. Legends are entered separately.

Please avoid unnecessary paragraph formations.

f) Formal notes on manuscript preparation

Review Article, Original Article, Pictorial Essay

- ▶ **Size of Review Article:** Text max. 26,000 letters (incl. blanks), not more than 60 references and max. 8 individual illustrations/tables. Please count illustrations/tables with round about 1 000 letters.
- ▶ **Size of Original Article:** Text 23,000 letters or signs (incl. blanks); 30 references, 12 individual illustrations or tables. Please count illustrations/tables with round about 1 000 letters.
- ▶ **Size of Pictorial Essay:** Limited to exactly 2 printed pages. If the contribution comprises, as intended, 2–3 individual illustrations with brief and concise legends, a brief table and not more than 10 references, the text of the manuscript must not exceed 6 500 letters (without Abstract). Not more than 10 references, **integrated into the text** as short references, (Holzinger A et al., *Klin Padiatr* 2008; 220: 287–290) (i.e. no list of references at the end of manuscript). If necessary, the text is suitably reduced in agreement with the Editor or Fig./Tab. will be published online only. Since this section does not provide abstracts and key words, please enter “n/a” in the appropriate boxes when submitting the manuscript online.

- ▶ **Title:** In English and German. The title should be concise and informative.
- ▶ **Abstract:** In English and German; during online submission, both versions are entered together in the appropriate window (in all not more than 3,400 letters, incl. blanks). Please do not enter the abstracts additionally in the main document. Organization of abstract (original articles): background, patients, method, results, discussion, conclusion.
- ▶ **Key words:** 4–6 Key words in English and German.
- ▶ **References:** Alphabetically arranged and consecutively numbered. The text features only the reference numbers in square brackets. If an article or book has more than 3 authors, it will be sufficient to mention only the first 3 authors with the suffix “et al.”.

Journals in the List of References

Ohmann, C. Klinische Studien in der Pädiatrie: Herausforderungen und aktuelle Entwicklungen. *Klin Padiatr* 2008; 220: 221–223

The correct bibliographical abbreviation for Klinische Pädiatrie is **Klin Padiatr**.

Books in the List of References

Individual books

Behrman R E et al. *Nelson Textbook of Pediatrics*. 18th ed. W. B. Saunders, 2007

Hofmann V et al. *Ultraschalldiagnostik in Pädiatrie und Kinderchirurgie*. 3rd ed. Thieme, Stuttgart 2005

Single-Volume Readers

Möcks P, Schmidt MH. Psychiatrische Auffälligkeiten im Jugendalter. In: Stolecke H (Ed.). *Jugendmedizin*. Bücherei des Pädiaters, Vol. 94. Thieme, Stuttgart 1990

Multi-Volume Readers

Mildenberger H. *Kinderchirurgie und Kinderurologie*. In: Lüders D (Ed.). *Lehrbuch für Kinderkrankenschwestern*, Vol. II: Das kranke Kind und seine Behandlung. Thieme, Stuttgart 1990

Short Communications

- ▶ English and German headline.
- ▶ No abstract, no key words.
- ▶ Not more than max. 10,000 letters, (incl. blanks) incl. max. 4 individual illustrations, with legends/tables.
- ▶ Not more than 10 references, **integrated into the text** as short references, (Holzinger A et al., *Klin Padiatr* 2008; 220: 287–290) (i. e. no list of references at the end of manuscript).
- ▶ Three keyword-like main statements at the end of the contribution may sum up the message of the text.
- ▶ Note: Names and origin (city) of the authors are given at the end of the communication.
- ▶ **Since this section does not provide abstracts and key words, please enter “n/a” in the appropriate boxes when submitting the manuscript online.**

III. Illustrations and Figures

Please do not integrate illustrations, drawings, graphs or figures into the text of the manuscript! Figures, graphics and illustrations are submitted online separately. We can utilize the following data formats:

- For color/grey scale illustrations: *.tif, *.jpg (resolution 300 dpi),
- for graphics/line illustrations: *.tif, *.jpg (resolution: 600–800 dpi), or
- MS Word/Excel file,
- For tables: uploaded as a MS Word file.

The manuscript should refer to the illustrations whenever appropriate, e.g. “(Fig. 4)”. Illustrations divided into parts must be subdivided by means of small letters (a, b, c, d ...). Part illustrations which are themselves subdivided by small letters must also be subdivided accordingly in the pertaining legend. When the image data are uploaded the legends to the illustrations are entered online (under the designation “Caption/Legend”). Every illustration must be unequivocally described by the appropriate legend. In case of photographs of histological preparations the state of magnification must be stated.

Multicolor illustrations can be accepted only in agreement with the publishers and if the author shares the cost (the only exception being the category Pictorial Essay).

Please note that for all illustrations featuring recognizable persons it is mandatory that the publishers have on file **the written consent of the persons concerned that these pictures are published**, or alternatively the written consent of the authorized legal representative of these persons (http://www.thieme.de/fz/_pdf/einwilligungserklaerung_z20.pdf).

IV. Corrections

Galley proofs are e-mailed by the publishers with a request for careful checking and immediate return to the publishers. The publishers must be reimbursed any cost arising from exceptionally voluminous or delayed corrections or corrections originally the author’s fault.

The leading author must ensure that even in his absence the corrected galley proofs are returned to the publishers within not later than two weeks.

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Status: 1/2015